FCI Zonal Office (West), Mumbai advances cleanliness and efficient record management under Special Campaign 6

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The Food Corporation of India (FCI), Zonal Office (West), Mumbai, is conducting Special Campaign 6 from October 2 to October 31, 2026, with a focus on promoting cleanliness, improving record management, expediting the disposal of pending matters and ensuring the effective utilisation of office space.

As part of the campaign, various activities, including cleaning of office premises, record rooms and storage racks, e-record management, space management planning and disposal of scrap, have been undertaken. Officials and employees of FCI Zonal Office (West) have actively participated in these activities, contributing towards creating cleaner, more organised and efficient workplaces.







Glimpses of the cleanliness drive, beautification of office premises and other activities undertaken during the campaign are presented below.

During the campaign, special emphasis has been placed on streamlining record management and expediting the disposal of obsolete records. A total of 2,715 physical files have been reviewed, of which 1,510 files have been weeded out, resulting in the freeing up of 250 sq. ft. of office space. Additionally, 3,344 e-files have been reviewed, of which 503 e-files have been closed by the Zonal Office (West). These efforts mark significant progress towards efficient record management, reducing pendency and optimising the utilisation of office resources.

With Special Campaign 6 scheduled to conclude on October 31, 2026, FCI Zonal Office (West) continues to consolidate the achievements made during the campaign and sustain the best practices adopted. The office remains committed to maintaining cleanliness, ensuring efficient resource management, facilitating the timely disposal of pending matters and promoting the optimal utilisation of office space.

FCI Zonal Office (West) / PIB Mumbai | Edgar Coelho / Priti Malandkar

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