

F.No. HH-11013/1/2020-PERS-MeitY
Government of India
Ministry of Electronics and Information Technology
MS(O&M) Section

New Delhi-110003
Dated: 1.12.2025

OFFICE ORDER

Subject: Revised work distribution amongst Group Coordinators/HAG level officers in MeitY & Link Officer arrangement – Amendment

In partial modification of this Ministry's Office Order of even number dated 24.11.2025 on the subject, the work allocation amongst GCs/HAG level officers stands amended to the following extent:

SNo.	Name & Designation	Work Allocation
1	Shri Sudeep Shrivastava Joint Secretary	• Coordination Division (including SGoS) • RTI, Grievances and Parliament Section • R&D in CC&BT Division [GC(MKJ)] • R&D in IT Division [GC(MKJ)] • Matters related to SAMEER and CDAC [GC(MKJ)] • India AI (Innovation Centre; Compute Capacity) [through AS(AS)]
2	Smt. Sunita Verma Scientist G & GC	• R&D in Electronics Division [through AS(AKS)] • Matters related to NSM [through AS(AKS)] • Matters related to CMET [through AS(AKS)]
3	Shri Manoj Kumar Jain Scientist G & GC	• R&D in CC&BT Division [through JS(SS)] • R&D in IT Division [through JS(SS)] • Matters related to SAMEER and CDAC [through JS(SS)]

Note: NSM will be part of R&D Electronics Division

2. Further, the Link Officer arrangement as mentioned in the Office Order referred to above, also stands amended to the following extent:

- (i) GC(SV) and GC(MKJ) will be Link Officers to each other.
- (ii) GC(SV) will also be the Link officer of GC(KB).

3. The other contents of the Office Order dated 24.11.2025 will remain the same.

4. This issues with the approval of Secretary and will come into force with immediate effect.


(Shobhendra Bahadur)
Director(Pers.)

To:

1. AS(AS)/AS(AKS)
2. All Group Coordinators, MeitY
3. Dir(Pers.)/Dir(NK)/Dir(VT)/Dir(MYSK)
4. Intra-MeitY Portal/MeitY Website Cell

Copy for information to:

1. DG, NIC/DG, STQC Dte.
2. CEO(UIDAI)/DG(ICERT)/CCA
3. CEOs of all Autonomous Societies and Companies under MeitY
4. PS to MEIT/PS to MOS(E&IT)
5. OSD/PPS to Secretary
6. All DS's/US's in MeitY