



TAMIL NADU GOVERNMENT GAZETTE

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Part III—Section 1(a)

**General Statutory Rules, Notifications, Orders, Regulations, etc.,
issued by Secretariat Departments.**

NOTIFICATIONS BY GOVERNMENT

HUMAN RESOURCES MANAGEMENT DEPARTMENT

AMENDMENTS TO THE TAMIL NADU INFORMATION COMMISSION SERVICE RULES, 2017.

[G.O. Ms. No. 44, Human Resources Management (R), 22nd August 2025,
ஆவணி 6, விசுவாவசு, திருவள்ளுவர் ஆண்டு-2056.]

No. SRO A-21(a)/2025.

In exercise of the powers conferred by sub-section (1) of Section 27 read with sub-section (6) of Section 16 of the Right to Information Act, 2005 (Central Act 22 of 2005), the Governor of Tamil Nadu hereby makes the following amendments to the Tamil Nadu Information Commission Service Rules, 2017.

AMENDMENTS.

In the said Rules,-

(1) in rule 7, -

- (a) after the entry "2. Registrar", the entry "2A. Law Officer" shall be inserted;
- (b) after the entry "12. Personal Clerk", the entry "12A. Junior Assistant" shall be inserted;

(2) in rule 8, in "THE TABLE",-

- (a) after the entry "2. Registrar", in column (1) and the corresponding entries in column (2) thereof, the entry "2A Law Officer" and "State Chief Information Commissioner" shall respectively, be inserted;
- (b) after the entry "12. Personal Clerk", in column (1) and the corresponding entries in column (2) thereof, the entry "12A. Junior Assistant" and "Secretary" shall respectively, be inserted;

(3) after rule 15, the following rule shall be inserted, namely:-

"15-A. Preparation of annual list of approved candidate.- A list of approved candidates for appointment to a category by promotion and by recruitment by transfer shall be prepared annually and the crucial date on which the candidates should have acquired the prescribed qualifications shall be the 1st day of January every year."

(4) In the APPENDIX,-

(a) for "SCHEDULE-I", the following Schedule shall be substituted, namely:-

SCHEDULE - I
(see rules 2(l), 3 and 4)

Sl.No. (1)	Name of the category (2)	No. of Post (3)	Level of Pay (in Rs.) (with effect from 23.02.2017) (4)
1.	Secretary (in the cadre of Joint Secretary to Government)	1	Rs.1,23,400-2,16,300 Level 29
2.	Registrar (in the cadre of Joint Secretary to Government)	1	Rs.1,23,400-2,16,300 Level 29
2A.	Law Officer (in the cadre of Deputy Secretary to Government from the Law Department)	1	Rs.61,900 - 1,96,700 Level 26
3.	Financial Adviser and Chief Accounts Officer (in the cadre of Deputy Secretary to Government from the Finance Department)	1	Rs.61,900-1,96,700 Level 26
4.	Under Secretary (Administration)	1	Rs.59,300 - 1,87,700 Level 25
5.	Assistant Registrar (in the cadre of Under Secretary to Government from one unit)	3	Rs.59,300 - 1,87,700 Level 25
6.	Principal Private Secretary	1	Rs.61,900 - 1,96,700 Level 26
7.	Private Secretary	8	Rs.56,100-1,77,500 Level 22
8.	Section Officer	11	Rs.56,100-1,77,500 Level 22
9.	Assistant Section Officer	7	Rs.36,400 - 1,15,700 Level 16
10.	Assistant	4	Rs.20,000 - 63,600 Level 9
11.	Personal Assistant	9	Rs.36,400 - 1,15,700 Level 16
12.	Personal Clerk	6	Rs.20,600 - 65,500 Level 10
12A.	Junior Assistant	4	Rs.19,500 - 62,000 Level 8
13.	Typist	6	Rs.19,500 - 62,000 Level 8
14.	Record Clerk	2	Rs.15,900 - 50,400 Level 2
14A.	Duffadar	3	Rs.15,700- 50,000 Level 1
15.	Office Assistant	21	Rs.15,700- 50,000 Level 1
16.	Driver	8	Rs.18,500 - 58,600 Level 6
	Total	98	

(b) in SCHEDULE - II, in the tabular column,-

- (i) for the entry in column (2), against the entry "1. Secretary" in column (1) thereof, the following entry shall be substituted, namely:-

"By deputation from among the holders of the post of Joint Secretary to Government in the departments of Secretariat under one unit (other than Law, Finance and Planning, Development and Special Initiatives Departments)";

- (ii) for the entry in column (2), against the entry "2. Registrar" in column (1) thereof, the following entry shall be substituted, namely:-

"By deputation from among the holders of the post of Joint Secretary to Government in the departments of Secretariat under one unit (other than Law, Finance and Planning, Development and Special Initiatives Departments)";

- (iii) in columns (1) and (2), after the entry "2. Registrar" in column (1) and the corresponding entry in column (2), as so amended, the following entries shall, respectively be, inserted, namely:-

"2A Law Officer" and "By deputation from among the holders of the post of Deputy Secretary to Government in the Tamil Nadu General Service in Law Department, Secretariat.";

- (iv) against the entry "7. Private Secretary" in column (1),

(a) for the entries in column (2) thereof, the following entry shall be substituted, namely:-

"By deputation from among the holders of the post of Private Secretary in the departments of Secretariat under one unit";

(b) the entry in column (3) thereof, shall be omitted;

- (v) for the entry, "8. Section Officer" in column (1) and the corresponding entries in columns (2) and (3) thereof, the following entries shall, respectively, be substituted, namely:-

"8. Section Officer

(i) By deputation or by recruitment by transfer from among the holders of the post of Section Officers in the departments of Secretariat under one unit; or

(ii) By promotion from among the holders of the post of Assistant Section Officer borne on the establishment of the Tamil Nadu Information Commission

Must possess a degree in any discipline from any University recognized by the University Grants Commission.

(i) Must possess a degree of a University recognized by the University Grants Commission; and

(ii) Must have served for a period of not less than six years as Assistant Section Officer in Tamil Nadu Information Commission.";

Provided that the appointment to the post of Section Officer shall be made by deputation from among the holders of the post of Section Officers in the departments of Secretariat under one unit and by promotion from among the holders of the post of Assistant Section Officer borne on the establishment of the Tamil Nadu Information Commission in the ratio of 10:1.

- (vi) for the entry, "9. Assistant Section Officer" in column (1) and the corresponding entries in columns (2) and (3) thereof, the following entries shall, respectively, be substituted, namely:-

"9. Assistant Section Officer

(i) By deputation or by recruitment by transfer from among the holders of the post of Assistant Section Officers in the departments of Secretariat under one unit; or

Must possess a degree in any discipline from any University recognized by the University Grants Commission.

(ii) By promotion from among the holders of the post of Assistant borne on the establishment of the Tamil Nadu Information Commission

(i) Must possess a degree of a University recognized by the University Grants Commission; and

(ii) Must have served for a period of not less than five years as Assistant in Tamil Nadu Information Commission.”;

Provided that the appointment to the post of Assistant Section Officer shall be made by deputation from among the holders of the post of Assistant Section Officers in the departments of Secretariat under one unit and by promotion from among the holders of the posts of Assistant borne on the establishment of the Tamil Nadu Information Commission in the ratio of 5:2.

(vii) for the entry, “10.Assistant” in column (1) and the corresponding entries in columns (2) and (3) thereof, the following entries shall respectively, be substituted, namely:-

“10.Assistant

(i) By deputation or by recruitment by transfer from among the holders of the post of Assistant in the departments of Secretariat under one unit; or

Must possess a degree from a University recognized by the University Grants Commission.

(ii) By promotion from among the holders of the post of Junior Assistant borne on the establishment of the Tamil Nadu Information Commission

(i) Must possess a degree from a University recognized by the University Grants Commission; and

(ii) Must have served for a period of not less than five years as Junior Assistant in Tamil Nadu Information Commission.”;

Provided that the appointment to the post of Assistant shall be made by deputation from among the holders of the post of Assistant in the departments of Secretariat under one unit and by promotion from among the holders of the post of Junior Assistant borne on the establishment of the Tamil Nadu Information Commission in the ratio of 1:1.

(viii) against the entry “11. Personal Assistant” in column (1),

(a) for the entries in column (2) thereof, the following entry shall be substituted, namely:-

“By deputation from among the holders of the post of Personal Assistant in the departments of Secretariat under one unit”;

(b) the entry in column (3) thereof shall be omitted;

(ix) after the entry, “12. Personal Clerk” in column (1) and the corresponding entries in columns (2) and (3) thereof, as so amended, the following entries shall, respectively, be inserted, namely:-

12A.Junior
Assistant

By promotion from among the holders of the posts of Record Clerk or Duffadar or Office Assistant borne on the establishment of the Tamil Nadu Information Commission

(i) Must possess the Minimum General Educational Qualification; and

(ii) Must have served for a period of not less than 7 years in the feeder categories.

(x) for the entry in column (2) against the entry “13. Typist” in column (1), thereof, the following entry shall be substituted, namely:-

“By deputation from among the holders of the post of Typist in the departments of Secretariat under one unit”;

(xi) against the entry "15. Office Assistant" in column (1),-

(a) for the entries in column (2) thereof, the following entries shall be substituted, namely:-

"By deputation from among the holders of the post of Office Assistants in the departments of Secretariat.

(or)

By outsourcing by following due process";

(b) the entry in column (3) thereof shall be omitted;

(xii) for the entries in column (2) against the entry "16. Driver" in column (1), thereof, the following entries shall be inserted, namely:-

"(iv) By outsourcing by following due process";

(xiii) in SCHEDULE - III, in the tabular column, in column (1),

(a) after the entry "2.Registrar", the entry "2A Law Officer" shall be inserted;

(b) after the entry "12.Personal Clerk", the entry "12A. Junior Assistant" shall be inserted.

C. SAMAYAMOORTHY,
Secretary to Government.